



# TQ SERVICES

## MANAGEMENT SYSTEM CERTIFICATION

### APPLICATION

**Name & address of the Organisation:**

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Tel. No.:	Fax No.:
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Email :
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Weekly Holiday: Office / works :

Travel related Data		Approximate distance to location (KMs)
	Nearest Airport:  Nearest Railway station:	

Certification required for: **ISO 9001: 2008**  **ISO 9001: 2015**  **ISO 14001**   
**Integrated Mgt System**

<b>Scope of certification</b> being sought; (Scope to cover products/services and important functions. If multiple sites exist, pl provide the details of scope for each location using additional sheets as required)	
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**Any relevant statutory and regulatory compliances:**

**Is the Organization responsible for Design function?** Yes  No

Contact Person / Designation:

Management Representative:



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Type of company (Public sector / private / proprietary **and Small Scale / Medium Scale / Large Scale**):

Organisation registered as legal entity with:

Part of MNC/Corporate group:

Outsourced process (if any):

Subsidiaries / Associate Companies:

Organisation Chart : Please **attach** separate sheet

Process flow chart : Please **attach** separate sheet.

The details of No. of employees and Manufacturing / Service location(s) and any support location(s) with addresses which are to be covered in certification. (Example : any other manufacturing sites, design, marketing, sales, purchase etc.,). To provide details of contact person, contact phone, fax and mail address.

Number of employees					
		Head Office	Site 1	Site 2	
1	Management				
2	Research and Development / Design				
3	Manufacturing				
4	QC / QA, labs				
5	Marketing / Sales				
6	Others—Stores, Admn, purchase etc				
7	Outsourced / Contract personnel				
8					
9					
	<b>Total</b>				

**Details of personnel in shift working**



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Site, address and contact person details	Gen shift	1 st shift	2 nd shift	3 rd shift

Support Locations, address and contact person details	No of employees

(Please use separate sheet if page is insufficient.)

Turn Over last year :

Exports

- a) to EC - Countries :
- b) Other Countries :

Do you have any consultant for ISO 9001 / ISO 14001 Certification: **YES**  / **NO**

Consultancy Agency (if applicable):

Since how long have you been preparing for ISO 9001 / ISO 14001 Certification?

On a scale of 1 -10, (1 means absolutely unprepared and 10 means ready for Certification) where would you place your organisation:

**Additional info for EMS ISO-14001 – (Pl. give in Annexure-1).**

**The Management is committed to**

- To comply with the requirements of the standard and any applicable legal & other regulatory requirements and for continual improvements.
- Provide any necessary information required for evaluation of the system to TQ SERVICES



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APPLICATION

PLEASE RETURN THE COMPLETED  
QUESTIONNAIRE TO :

CHIEF OF CERTIFICATION ,  
TQ SERVICES  
Splendid Tower, 6th Floor  
H. No. 1-8-364,437,438 & 445, Begumpet  
Hyderabad-500003, Telangana, India

Signature of  
Authorised Representative & Date:

#### Annexure 1(ONLY FOR EMS)

1. Significant Aspects involving pollution – air, water, land, noise, hazardous waste, chemicals, radiation, etc.,)

2. Indicate applicable legal & regulatory requirements and consents & their current status

3. Provide details of workshops, waste pits, LPG / oil storage tanks, Utilities, Effluent Treatment Plant (ETP), Water Treatment plant and common ETP, Canteen, Garages, Medical aid centres etc.,